

Agenda

City Commission of the City of Neodesha, KS
September 26, 2018 2:00 p.m.

Item 1: Opening Session

- Call to Order
- Roll Call
- Invocation
- Pledge of Allegiance
- Additions/Deletions to the Agenda
- Mayor's Report
- Commissioners' Reports
- City Administrator's Comments

Item 2: Public Comments

Item 3: Consent Agenda (Routine agenda items can be approved with unanimous consent of the City Commission. Any item can be removed and placed in items of business.)

- Approval of the September 12, 2018 Commission minutes
- Appropriation (2018) 16

Item 4: Business Items to Consider

- A. Temp Note Financing: Dave Arteberry, George K. Baum, Co.
- B. Use of Amphitheater for Fireworks Display and Concert: Dale McDaniel
- C. Timber Ridge Lots: Don Adams
- D. Ordinance: Utility Connections
- E. Quote for Annual Pole Purchase

Item 5: Date/Time of Next Regular Meeting

- Wednesday, October 10, 2018, 2:00 p.m. – Regular Meeting, City Hall

Item 6: Executive Session: Non-Elected Personnel

Item 7: Adjournment

AGENDA COMMENTS
CITY COMMISSION MEETING
September 26, 2018

Additions to the Agenda

RECOMMENDED MOTION: *I move to approve the agenda as presented*

Consent Agenda

RECOMMENDED MOTION: *I move to approve the consent agenda as presented.*

Business Items to Consider

4.A Temp Note Financing: Dave Arteberry, George K. Baum, Co.

The Commission will welcome Mr. Dave Arteberry, George K. Baum & Company, for a presentation on the timeline for acquiring temp-note financing for the water & sewer projects.

RECOMMENDED MOTION: *N/A*

4.B Use of Amphitheater for Fireworks Display and Concert: Dale McDaniel

The Commission will welcome Mr. Dale McDaniel, to discuss a free fireworks display. The fireworks display will occur on two nights; Friday, October 19th and Saturday, October 20th, at the Waterworks Amphitheater. The concert event will occur on October 20th.

RECOMMENDED MOTION: *I move to approve the use of City property, known as the Waterworks Amphitheater, for a fireworks display and concert event on October 19th and 20th, 2018.*

4.C Timber Ridge Lots: Don Adams

The Commission will welcome Mr. Don Adams for a discussion on property pricing in Timber Ridge Estates.

RECOMMENDED MOTION: *N/A*

4.D Ordinance: Utility Connections

The Commission is asked to consider Ordinance #1703, modifying the City's Ordinance on utility connections. This modification is necessary to clarify that utility customers must have direct connections to the City's utilities, and cannot, for example, connect and share the utilities of another customer.

RECOMMENDED MOTION: *I move to approve Ordinance #1703 regarding utility connections within the City of Neodesha.*

4.E Quote for Annual Pole Purchase

Electric Superintendent Hearn has forwarded a quote, to the Commission, for the purchase of utility poles. We have nearly depleted our stock of utility poles. The quote is from Bridgewell Resources, in the amount of \$11,267.35. This quote is pre-tax. Therefore the Commission is asked to approve an amount not to exceed \$13,000.

RECOMMENDED MOTION: *I move to approve the purchase of electric utility poles, from Bridgewell Resources, in an amount not to exceed \$13,000.*

Neodesha, Kansas
September 12, 2018

The Board of Commissioners met in regular session at 2:00 p.m. on Wednesday, September 12, 2018 with Mayor Harper presiding and Commissioners Moffatt and Johnson present.

Commissioner Johnson moved to approve the agenda with the addition of item 4G under New Business approving a Consulting Agreement. Seconded by Commissioner Moffatt. Motion carried.

Commission and Administrator Reports were heard.

Public Comments were invited and heard.

Commissioner Moffatt moved that the Consent Agenda consisting of: the minutes from the August 22 and September 7, 2018 meetings; Appropriation (2018) 15; and Raw Water Bond Project Appropriation 44; be approved. Seconded by Commissioner Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding an amendment to the Senior Citizens Board By-laws. Jim Jackson was present for discussion.

Commissioner Johnson moved to approve the amended By-laws for the Senior Citizens Board as presented. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the renewal of the City's service agreement with HACH Service Plus. Discussion was held.

Commissioner Moffatt moved to approve the renewal of the service agreement with HACH Service Plus in an amount not to exceed \$7,336. Seconded by Commissioner Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding a Memorandum of Understanding with George K. Baum Co. Discussion was held.

Commissioner Johnson moved to approve the Memorandum of Understanding with George K. Baum & Company for bond underwriting services. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding the appointment of voting delegates for the League of Kansas Municipalities Conference. Discussion was held.

Commissioner Moffatt moved to appoint Ed Truelove, City Administrator, as a voting delegate and Bobby Busch, City Clerk/Finance Director, as alternate voting delegate for the 2018 League of Municipalities Conference. Seconded by Commissioner Johnson. Motion carried.

Administrator Truelove addressed the Commission regarding a quote for transformers. Discussion was held.

Commissioner Johnson moved to approve the purchase of transformers from Solomon Corporation in an amount not to exceed \$13,000. Seconded by Commissioner Moffatt. Motion carried.

Administrator Truelove addressed the Commission regarding a resignation due to retirement. Discussion was held.

Commissioner Moffatt moved to accept the retirement request from Darrell Clark, Assistant Public Works Director, effective September 14, 2018. Seconded by Commissioner Moffatt. Motion carried. The Commission thanks Mr. Clark for his 33 and a half years of service and dedication to the City of Neodesha. He will be missed.

Administrator Truelove addressed the Commission regarding a Consulting Agreement for the Water Treatment Plant. Discussion was held.

Commissioner Johnson moved to approve the Consulting Agreement with Gerald Lour as presented. Seconded by Commissioner Moffatt. Motion carried.

The next regular meeting of the Governing Body will be held at City Hall on Wednesday, September 26, 2018 at 2:00 p.m.

Commissioner Moffatt moved to recess to an Executive Session including the Governing Body, City Administrator, City Clerk, and Fire Chief to discuss an individual employee's performance pursuant to the non elected personnel matter exception, KSA 75-4319(b)(1). The open meeting will resume in the Commission Room at 3:25 p.m. Seconded by Commissioner Johnson. Motion carried.

At 3:25 p.m. the regular meeting of the Governing Body reconvened in the Commission Room. No action.

Commissioner Johnson moved to extend the Executive Session until 3:40 p.m. Seconded by Commissioner Moffatt. Motion carried.

At 3:40 p.m. the regular meeting of the Governing Body reconvened in the Commission Room. No action.

Commissioner Moffatt moved to extend the Executive Session until 3:50 p.m. Seconded by Commissioner Johnson. Motion carried.

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Neodesha, Kansas
September 12, 2018 (cont.)

At 3:50 p.m. the regular meeting of the Governing Body reconvened in the Commission Room.
No action.

At 3:50 p.m. Commissioner Johnson moved to adjourn. Seconded by Commissioner Moffatt.
Motion carried.

ATTEST:

Terry M. Harper, Mayor

Bobby Busch, City Clerk/Finance Dir.

APPROPRIATION REPORT**ORDINANCE NO 16****9/26/2018**

<u>VENDOR</u>	<u>REFERENCE</u>	<u>AMOUNT</u>	<u>CHECK NO</u>	<u>CHECK DATE</u>
1ST IN PADLOCKS.COM INC	MASTER KEYS	21.66	51992	9/26/2018
A T & T	PHONE CHARGES	75.23	51993	9/26/2018
APPIA COMMUNICATIONS INC	PHONE CHARGES	316.04	51994	9/26/2018
ARLAN COMPANY INC	UMBRELLA, LEAF SKIMMER	270.45	51995	9/26/2018
BEACHNER GRAIN INC	CHEMICALS	231.85	51996	9/26/2018
BORDER STATES INDUSTRIES INC	POLE KEYS	1,201.72	51997	9/26/2018
CABLE ONE	INTERNET SERVICE - SR CENTER	57.69	51998	9/26/2018
CARTER AUTO PARTS	FUEL FILTER	39.06	51999	9/26/2018
CDW GOVERNMENT INC	RENEW TREND MICRO	371.00	52000	9/26/2018
CINTAS FIRST AID & SAFETY	FIRST AID SUPPLIES	13.63	52001	9/26/2018
JAMES CLANTON	REFUND OVERPMT AMBULANCE BILL	150.00	52002	9/26/2018
CLEAVER FARM & HOME	DUCT TAPE, STAKES	32.98	52003	9/26/2018
D & D AUTO REPAIR & ALIGNMENT	BATTERIES, DIESEL SERVICE	201.95	52004	9/26/2018
EMG	AUGUST BILLING	1,000.00	52005	9/26/2018
ENVIROLINE CO INC	PREVENTATIVE MAINTENANCE	750.00	52006	9/26/2018
F ALLEN MOORHEAD, JR, MD	PRE-EMPLOYMENT PHYSICAL	444.12	52007	9/26/2018
FASTENAL COMPANY	TOOL COMBO, CONVERTER KITS	605.98	52008	9/26/2018
FREDONIA OUTDOOR EQUIPMENT	AIR FILTER	7.52	52009	9/26/2018
FREDONIA TRUE VALUE HARDWARE	MUCK BOOTS, GRINDING WHEELS	314.24	52010	9/26/2018
G & W FOODS	SUPPLIES	290.35	52011	9/26/2018
WANDA GARVEY	REIMBURSE OVERPMT AMBULANCE	99.72	52012	9/26/2018
HACH COMPANY	SERVICE AGREEMENT, LAB SUPPLIES	7,752.62	52013	9/26/2018
HICKMAN ENVIRONMENTAL SERVICES	SERVICE CALL	330.00	52014	9/26/2018
HUGO'S INDUSTRIAL SUPPLY, INC	CLEANING SUPPLIES	305.94	52015	9/26/2018
KANSAS STATE TREASURER	MUNICIPAL COURT FEES	679.53	52016	9/26/2018
KS DEPT OF HEALTH & ENVIRONMENT	WASTE WATER PERMIT FEE	185.00	52017	9/26/2018
LITTLE BEAR TIRE	TIRES, BALANCING	205.50	52019	9/26/2018
MEDICLAIMS INC	AMBULANCE COLLECTION FEES	1,868.21	52021	9/26/2018
MELS PRINTING	PURCHASE ORDERS, WARRANTS	315.50	52022	9/26/2018

MID-AMERICA SANITATION	SANITATION UNITS	170.00	52023	9/26/2018
MIDWEST MINERALS, INC	ROCK	279.23	52024	9/26/2018
MUNICIPAL CODE CORPORATION	ONLINE CODE HOSTING	950.00	52025	9/26/2018
NDB NEODESHA	INSURANCE PREMIUMS 7	20,457.00	52027	9/26/2018
NEODESHA AUTO SUPPLY	AUTO PARTS & SUPPLIES	999.73	52029	9/26/2018
O'MALLEY EQUIPMENT CO	BLOWER, OIL	218.22	52030	9/26/2018
PENMAC PERSONNEL SERVICES INC	TEMPORARY PERSONNEL SERVICE	952.00	52031	9/26/2018
PITNEY BOWES	POSTAGE FOR METER	1,000.00	52032	9/26/2018
PITNEY BOWES	POSTAGE MACHINE LEASE	676.86	52033	9/26/2018
PORTER DRUG STORE	UPS CHARGES	23.58	52034	9/26/2018
PROTECTIVE EQUIP TESTING LABS	TRUCK TESTING - LEVEL 1	555.00	52035	9/26/2018
QUALITY MOTORS	HOUSING UNIT	51.78	52036	9/26/2018
R K STEEL INC	STEEL	706.52	52037	9/26/2018
RANKIN MEMORIAL LIBRARY	TAX DISTRIBUTION	7,657.58	52038	9/26/2018
SAFETY SHOE SERVICE INC	UNIFORM BOOTS	113.99	52039	9/26/2018
LISA SELLER	CIVIC CENTER DEPOSIT REFUND	150.00	52040	9/26/2018
SHERWIN WILLIAMS INDEPENDENCE	STRIPING PAINT	731.15	52041	9/26/2018
WILLIAM SWANEY	REFUND OVERPMT AMBULANCE BILL	1,820.72	52042	9/26/2018
THOMPSON BROTHERS SUPPLY INC	CYLINDER LEASE, OXYGEN	988.05	52043	9/26/2018
TLC GROUNDSKEEPING INC	MAIN STREET LANDSCAPING	1,361.07	52044	9/26/2018
WESTERN AUTO	RIDING MOWER, KEYS CUT, REPAIRS	1,613.99	52045	9/26/2018
WS DARLEY & COMPANY	FIRE HOSE CONNECTOR	57.97	52046	9/26/2018
**** PAID TOTAL ****		59,671.93		

ORDINANCE NO. 1703

AN ORDINANCE AMENDING CHAPTER 36, ARTICLE II, SECTION 36-21 OF THE CODE OF THE CITY OF NEODESHA, DEALING WITH UTILITY CONNECTIONS INSIDE THE CITY OF NEODESHA; AND REPEALING OLD CHAPTER 36, ARTICLE II, SECTION 36-21 OF THE CODE OF THE CITY OF NEODESHA.

BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF NEODESHA, KANSAS:

Section One: Chapter 36, Article II of the City of Neodesha Code shall be amended to read as follows:

Sec. 36-21. - Connection required.

Before a house, building or manufacturing plant within the city limits can be occupied, the house, building or manufacturing plant shall be properly connected to the utility services provided by the city. The house, building or manufacturing plant shall obtain solid waste collection services from the city.

It shall be unlawful for any person to connect more than one residence or place of business to the same electric line without having the individual residence or business property metered by separate meters, or without first having secured written consent from the governing body. The owners of apartment houses, trailer house camps or parks, or other multiple residence units shall have the option of receiving electric service metered by separate meter for each apartment, trailer house, or unit at the domestic rates for electric service or of receiving such service available at rates for commercial service through one meter after having secured the written consent of the Electric Superintendent.

Any violation of this section shall be punishable as a Class B violation under the city's Uniform Public Offense Code.

Section Two: Old Chapter 36, Article II, Section 36-21 of the Code of the City of Neodesha is hereby repealed.

Section Three: EFFECTIVE DATE. This ordinance shall be in full force and effect after its publication in the official city newspaper.

Passed by the Governing Body of the City of Neodesha, Kansas and signed by the Mayor this 26th day of September, 2018.

ATTEST:

Terry M. Harper, Mayor

Bobby Busch, City Clerk

Bobby Busch

From: Brandon Hearn
Sent: Wednesday, September 19, 2018 10:17 AM
To: Bobby Busch
Subject: Fwd: Pole Quote for Neodesha

Bobby,

Here's the pole quote for commission mtg

We want the poles quoted 2nd (penta)

Total price \$11,267.35 plus tax

Thanks

----- Forwarded message -----

From: Rita Chandler <rhandler@bridgewellres.com>

Date: Sep 19, 2018 9:11 AM

Subject: Pole Quote for Neodesha

To: Brandon Hearn <bhearn@ci.neodesha.ks.us>

Cc:

Good morning,

My prices delivered to Neodesha are shown below. All current fuel surcharges are included.

.60 CCA ET

4/30	15	\$160.00/ea
4/40	24	\$266.80/ea
2/50	1	\$461.05/ea

.45 penta

4/30	15	\$166.85/ea
4/40	31	\$266.90/ea
2/50	1	\$490.70/ea

REA M-20 WQC

Self unloader included in the price

Delivery 2 – 2 ½ weeks ARO

Thanks for the quote, Brandon!

Rita

Rita Chandler/Sales Representative
Utility and Construction

Pole Midwest
Dierks, Arkansas
Penta, CCA, CCA ET, Creosote Utility Poles
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